



**Friends of Farallone PTO**  
PO Box 370436

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## EXECUTIVE BOARD 2024-2025

**Kristi Gillis**  
*Co-President*

**Jen Gainza**  
*Co-President*

**Joanna Scharff-Durand** *Vice President*

**Claire Lacy**  
*Financial Recorder*

**Danielle McGee**  
*Co-Communications*

**Alex Collins**  
*Co- Communications*

**Sara Neale McGregor** *Co-Treasurer*

**Alyssa Stone**  
*Co-Treasurer*

**Whitney Dewar**  
*Secretary*

**Amy McVicker**  
*Principal*

[www.fofpto.org](http://www.fofpto.org)

## Meeting Agenda | October 3, 2024

- Approval of Meeting Minutes – August/September Call to order by Jen at 6:33
- President’s Report: *Kristi/Jen (10 minutes) Sara motions to approve kristi seconds*
  - Movie Night recap - great turnout, layout shift to fit food trucks was great and we are hoping to keep that for the next time.
  - Playground presentation and outreach to board - kristi shares slides that she is presenting to the board. We have estimates and are looking for the district/school board for support in managing. We suggested we wait until after the election to meet and discuss. The president suggested we prepare a packet of information for me which Kristi did, she's sending out to them tonight. We're looking for clear timelines and a way forward to improve our school site.
- Financials: *Sara/Alyssa (10 minutes) 52,9* for voluntary tuition total, missing our goal of \$, fourth graders won the cupcake party with 79% of students participation. Budget \$1,500 and cost us \$3,390, and we made \$2507 in sales and donations .
  - Scholastic Book Fair revenue is about \$5,000. Deciding tonight whether to take the cash out option vs the scholastic dollars that we can use with them as essentially a credit. For every dollar we sold we would get 50 cents in scholastic dollars. The cash out option percentage isn't known at this time, but is less than the other option. Previous PTO boards opted for scholastic dollars. Kristi motions to take the scholastic dollars and claire seconds.
- Upcoming Events - reports outs of event planning, volunteers needs, communications to promote *(25 minutes)*
  - Fall Festival - we surpassed our goal of 5k and we raised 10,100 in sponsor donations. Booth and sponsor donations have covered the rides and rentals. Goal of \$15,000 for the entire festival.
  - Continent Day - november 19th, continent this year is north america, teachers send an email out about helping transform the classroom into their chosen

country/theme/food/activities. Coordinating an educational assembly on the same day. Schedule that day was asked, unknown for now, amy will create and send out to families.

- Principal's Report: *Amy (10 minutes)*

- Other items/for discussion

**Important Upcoming Dates:**

- Parent Teacher Conferences/Minimum Days – Oct. 7-11 ●
- Fall Festival – Oct. 12
- TK/K Full Days Start - 10/14
- Holiday - NO SCHOOL - 10/21
- Halloween Parade - 10/31
- Continent Day - Nov. 19

Next PTO Meeting: Thursday, Nov. 7 at 6:30 PM